



MEETING MINUTES
 FEBRUARY 10, 2021
Fair – July 16-23, 2022

7:00 PM State Fair Board room

President Don Blackburn called the meeting to order at 7:07 PM. In addition to Blackburn those in attendance were: *Treasurer Mitch Falkenburg, members Nick Ladd and Mandy Jones, Fair Manager Amy Irene, Beef Superintendent Nicole Williams, Barn Superintendent Devonie Mueller (viz Zoom). Those absent: Stacey Etchemendy*

- I. Minutes from the January meeting had been distributed via email and also meeting packets. Mitch moved to approve the January minutes, Nick seconded the motion.
- II. Treasurer update Treasurer: Mitch Falkenberg
 Mitch reported the following:
 Operating Account Balance: \$91,788.94
 Market Sale Account \$100.00
 Expenses to be Approved for Payment:

Atlas Reproduction	\$34.00	Printing -	Operating
Local Government Liability Pool	\$250.00	Insurance	Operating
Bear Creek Originals	\$190.54	2021 Static Awards	Operating
Dolly's Bookkeeping	\$461.25	Bookkeeping/Professional	Operating
Hodges Badge	\$400.00	2022 Awards	Operating

Note Hodges badge will be a debit card expense less than \$400.

Nick moved to approve the payment of bills and file the treasurer's report for audit.
 Mandy second the motion.

- I. Fair Manager update 15 Minutes – See attached report
 - a. Item to note: Amy submitted her resignation with Feb. 28, 2022 as her last day of duties.
- II. Update from 4-H/FFA 15 minutes – Non given
Old Business
- III. 2021 Awards – Addressed in Fair Manager Report
- IV. Start MOU for FFA - tabled
- V. Market Sale
 - a. Market Sale Committee – Duties – Feb 1
 - i. Nick met with the committee they are looking over the job description and will get back to Nick with their proposed changes.
 - ii. Weigh-in
48 animals weighed – all went well
 - iii. Check-list – worked well
- VI. Show Superintendents
 - a. Contract Approval - tabled

- b. Needed Superintendents
 - i. Horse – Mandy volunteered to be the Horse Superintendent
 - ii. Small Animal (Dog, Cat, Rabbit, Poultry)
 - iii. Static
- VII. 2022 Fair Theme - tabled
- VIII. Entertainment for 2022 Fair
 - a. Tractor pull is secured for July 17
 - b. Steer Tripping is a yes
- IX. Insurance
 - a. A full year's payment was made, they returned the check asking for a half year payment
- X. 2022 Fair Schedule
 - a. In progress, Amy presented the schedule from what was determined at the working meeting.
- XI. Additional Items
 - a. Devonie reported that Glenrock FFA was interested in putting on a fitting contest during fair
 - b. Mitch asked if he should reserve porta-cools or purchase them. It was decided to reserve them for rent.
 - c. Mitch presented a bid from the Angry Irishman to cater the Jr. Livestock Sale meal. Board asked that he also get bids from local vendors.
 - d. Nick would like to sponsor a Market Heifer Show
 - e. Amy will forward information to Nick from Showworks
 - f. Discussed the transition of Amy from the position of Fair Manager and asked that she prepare a packet to hand-off to the next manager.
- XII. Meeting adjourned at 8:08PM – no executive session was held.



Report from Fair Manager

Amy Irene

Activities between January and December Board Meetings 2022

2021 Fair Awards

- Harris/Reed Static Awards arrived yesterday. Will get in touch with them for pickup.

2022 Superintendents

- Sent Superintendent Job Description to Erin & Nicole
- Asked WAF for Barn Superintendent Job Description

2022 Market Beef Weigh-in

48 Animals Weighed

33 Youth Participated in Weigh-in

7 Cowbelle Supreme Cow Candidates were weighed – Cowbelles took care of all of that information
Information was submitted to WSF (Names, Tag # weights)

	Yes	No
Educator	22	11
Newsletter	11	21
Email	17	16
Text	27	6
Facebook Page	15	18
Show Time	Morning	Late Afternoon

Variation in Weight 555# to 1015#

How did the new form work?

Ear Tags – I emailed the Y-TEX Rep asking for an invoice for:

120 Beef Tags

120 Swine Tags

80 Sheep/Goat Tags

Include Shipping

I have not gotten a response. Called today and left a voice message.

2022 Fair Planning

- See suggested ribbon order

Fair Board Organizational Duties

- Limited Government Liability returned \$500 check and gave an invoice for \$250 since it is the middle of the year.

Grant for website

- No new progress

Kolton's Carnival

- Spoke with Jody. She said that the board is trying to decide the direction to go. They have not been happy with their turn-out the last 2 years. They are considering moving the event to July 4th with Enterprise event. She was interested in having the carnival on the same Saturday as the BBQ, Brewfest etc.
- She will meet with her board and get back with us.

Fair Judges

Contacted Josey Baily. She is interested in judging the horse show. I told her that we paid \$200/day with 2 way milage and 1 hotel night. She replied that she is interested but requested \$300/day with the other benefits.

Kissler Tent and Awning

Reserved 20'X30'

Pick up July 21 and return July 25

Ask Alcohol Vendors who would like to participate in the fair

I have not completed this

- XIII. Development of Committees
 - a. Potential Committees
 - i. Entertainment
 - ii. Sponsorship
 - iii. Market Sale (established)
 - iv. Shows (Ran by the Barn Super?)
- Deadline for Action Items from Committees

New Business

- I. Judges
 - a. Pay
- II. Next meeting
 - a. February 3, 2022 7:00pm
 - b. Wyoming State Fair Board room
- III. Executive session
- IV. Adjourn Executive session.